



**Report of: Assistant Chief Executive – Governance and Human Resources**

Meeting of	Date	Agenda Item	Ward(s)
Children's Services Scrutiny Committee	11 June 2015	A6	All

Delete as appropriate	<b>Non-exempt</b>
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## **Subject: MEMBERSHIP, TERMS OF REFERENCE AND DATES OF MEETINGS OF CHILDREN'S SERVICES SCRUTINY COMMITTEE**

### **1. Synopsis**

To inform members of the terms of reference of the Children's Services Scrutiny Committee.

### **2. Recommendations**

- 2.1 To note the membership appointed by Annual Council on 14 May 2015, terms of reference and dates of meetings of the Children's Services Scrutiny Committee for the municipal year 2015/16, as set out at Appendix A.

### **3. Background**

- 3.1 The terms of reference of the Children's Services Scrutiny Committee (as contained in Part 5 of the Council's Constitution) are set out at Appendix A.
- 3.2 The membership and dates of meetings agreed are also set out at Appendix A for information.

### **4. Implications**

#### **4.1 Financial Implications**

- 4.1.1 None.

#### **4.2 Legal Implications**

- 4.2.1 None.

### 4.3 Equalities Impact Assessment

4.3.1 An equalities assessment is not relevant in this instance.

### 4.4 Environmental Implications

4.4.1 The environmental impacts have been considered and it was identified that the proposals in this report would have no adverse impacts on the following:

- Energy use and carbon emissions
- Use of natural resources
- Travel and transportation
- Waste and recycling
- Climate change adaptation
- Biodiversity
- Pollution

4.4.2 Papers are circulated electronically where possible and consideration is given to how many copies of the agenda might be required on a meeting by meeting basis with a view to minimising numbers. Any agenda not used at the meeting are recycled.

### 5. Conclusion and reasons for recommendations

5.1 The report is submitted to ensure members are fully informed of the remit of the Committee.

**Background Papers:** None.

**Appendices:** Appendix A – Committee Membership, Future Meeting Dates, and Terms of Reference.

### Final Report Clearance

Signed by



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Assistant Chief Executive (Governance & HR)

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Date

Received by

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Head of Democratic Services

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Date

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